

2.4. The 15 books of library have been written off, necessary entry in the records have been made.

3. Presentation of Revised Budget Estimates for the F. Y. 2015-2016 and Budget Estimates for the F.Y. 2016-2017

Mr. Harish Chandra, Administrative Officer, presented the revised budget estimates for the F. Y. 2015-16 and budget estimates of the Centre for the F.Y. 2016-17.

After detailed discussions and deliberations, members recommended the following budget provisions for the Centre for expenditure on all its activities including establishment expenditures, e-journal subscription, organization of workshops and trainings, awareness programmes, conferences / conventions, union database creation, Shodhganga, construction of permanent institutional building and its maintenance, infrastructural facilities in the new building, operational requirement, procurement of furniture and fixtures and scientific equipment, etc.

| Revised Budget Estimates for the F Y 2015-16 | Projected (Rs.in Lakhs) | Allocated (Rs. in Lakhs) | Released (Rs. in Lakhs) | Budget Estimates for the F. Y. 2016-17 | Projected (Rs. in Lakhs) |
|--|-------------------------|--------------------------|-------------------------|--|--------------------------|
| Non-Plan | 650.00 | 521.00 | 238.00 | Non-Plan | 780.00 |
| Plan | 518.00 | 518.00 | Nil | Plan | 518.00 |

Budget Break-up for Non-plan Funds

| Accounts Head | Actual Expenditure (F.Y. 2014-15) | Budget Estimates F.Y. 2015-16 | Actual Expenditure Apr. 15-Sept 15 | Revised Estimates F.Y. 2015-16 | Budget Estimates F.Y.2016-17 |
|--|-----------------------------------|-------------------------------|------------------------------------|--------------------------------|------------------------------|
| Rs. In Lakhs | | | | | |
| A: REVENUE ACCOUNTS | | | | | |
| Establishment Expenses | | | | | |
| Salary | | | | | |
| i) Existing Staff | 260.59 | 350.00 | 163.08 | 350.00 | 410.00 |
| ii) Provision for Vacant Posts to be Filled up | - | 20.00 | - | 7.00 | 20.00 |
| Staff Loans | | | | | |
| i) Scooter/Motor cycle | - | 1.00 | - | 1.00 | 1.00 |
| ii) Car Loan | - | 6.00 | - | 4.00 | 6.00 |
| iii) H.B.A. | - | 15.00 | - | 15.00 | 15.00 |
| Travel | | | | | |
| i) Domestic | 6.70 | 10.00 | 1.93 | 5.00 | 10.00 |
| ii) Foreign | - | 5.00 | - | 5.00 | 5.00 |
| Maintenance of Office Buildings/hostels | 6.36 | 25.00 | 2.37 | 15.00 | 18.00 |
| Office Expenses | 196.67 | 200.00 | 76.58 | 200.00 | 220.00 |
| Recruitment Expenses | 5.42 | 6.00 | 6.44 | 6.00 | 7.00 |
| Consumable Store & Spares | 1.75 | 6.00 | 0.16 | 1.00 | 7.00 |
| Maintenance of Office Equipment | 1.58 | 4.00 | 0.14 | 2.00 | 5.00 |

| | | | | | |
|---|---------------|---------------|---------------|---------------|---------------|
| Staff welfare | 0.67 | 1.00 | 0.24 | 1.00 | 1.00 |
| Hiring of Expert / Consultants | 6.00 | 6.00 | 2.50 | 6.00 | 6.00 |
| Sub Total: A | 485.74 | 655.00 | 253.44 | 618.00 | 731.00 |
| B: Workshops, Developmental activities etc. | | | | | |
| Training/Conference/Seminars etc. | 10.20 | 25.00 | 0.89 | 20.00 | 30.00 |
| Network Services (BSNL etc.) | 3.96 | 6.00 | 1.32 | 5.00 | 6.00 |
| Library Services | 1.42 | 4.00 | 0.23 | 2.00 | 3.00 |
| Garden & Physical Infrastructure Development activities | - | 10.00 | - | 5.00 | 10.00 |
| Sub Total: B | 15.58 | 45.00 | 2.44 | 32.00 | 49.00 |
| Total of Non-Plan | 501.32 | 700.00 | 255.88 | 650.00 | 780.00 |

Budget Break-up for Plan Funds

| Accounts Head | Actual Expenditure (F.Y. 2014-15) | Budget Estimates F.Y. 2015-16 | Actual Expenditure Apr. 15-Sept 15 | Revised Estimates F.Y. 2015-16 | Budget Estimates F.Y.2016-17 |
|--|-----------------------------------|-------------------------------|------------------------------------|--------------------------------|------------------------------|
| Rupees in Lakhs | | | | | |
| C: CAPITAL ACCOUNTS | 372.17 | 518.00 | 23.70 | 518.00 | 518.00 |
| Total of Capital Accounts | 372.17 | 518.00 | 23.70 | 518.00 | 518.00 |
| E-Subscription Scheme (Universities) | 18723.35 | 18171.00 | 12253.63 | 16950.00 | 18126.00 |
| E-Subscription Scheme (Colleges) | 1366.09 | 3933.00 | 850.82 | 3869.00 | 2127.00 |
| E-Subscription Total | 20089.44 | 22104.00 | 13104.45 | 20819.00 | 20253.00 |
| E) Shodhganga (ETD) | 31.50 | 300.00 | 10.16 | 65.00 | 120.00 |
| F) Construction Institutional Building | - | - | - | 192.40 | - |
| Sub Total | 31.50 | 300.00 | 10.16 | 257.40 | 120.00 |
| Total of Plan | 20493.11 | 22922.00 | 13138.31 | 21594.40 | 20891.00 |
| Total Non Plan | 501.32 | 700.00 | 255.88 | 650.00 | 780.00 |
| Grand Total (Non-Plan + Plan) | 20994.43 | 23622.00 | 13394.19 | 22354.40 | 21671.00 |

4. Presentation of the Audited Accounts for the F. Y. 2014-2015

Shri Harish Chandra, Administrative Officer presented audited accounts of the Centre for the F. Y. 2014-2015. Members noted that M/s. Deepak Jayantilal Shah & Co., Chartered Accountants, Ahmedabad have audited the accounts who was appointed to audit accounts of the Centre with approval of Finance Committee.

Members noted that the International Taxation Wing of IT Deptt. Ahmedabad has not yet concluded the replies furnished by the Centre to their show-cause even after a period of more than two years since they surveyed the Centre in May 2013.

After a brief discussion and deliberations, Finance Committee approved the audited accounts of the Centre for the year 2014-15.

5. Briefing on the Audit of the Centre by the Auditors of the Comptroller & Auditor General (CAG) of India for the F. Y. 2013-2014

Mr. Harish Chandra, Administrative Officer, briefed the members about the comprehensive test audit carried out by the Auditors of Comptroller & Auditor General of India during their visit to the Centre from 10.07.2014 to 25.07.2014 (16 days). Members noted that Centre furnished appropriate replies to the queries by the auditors.

Members noted that the recovery / appropriation of the amount towards the excess payment of basic rate difference (BRD) have been effected by the Centre from the retention money of the respective contractors and communicated to the concerned agencies.

6. Approval of the Minutes of the 20th Meeting of the Building Committee held on 22nd November 2014 at INFLIBNET Centre

6.1. Members noted that the Minutes of the 20th Meeting of the Building Committee has not been signed by the Chairman of the Building Committee. After brief discussions, it was resolved that the Minutes of the 20th Meeting of the Building Committee should be formally approved by the Chairman, Building Committee before seeking its approval from the Finance Committee.

6.2. **Approval for the Final Audited Bills Payable to the Contractors for Institutional Building:** Members noted that the final bills of the contractors including expenditure on extra items have been audited by the UGC (IAW) auditors. The final amount payable to the contractors that has been approved by UGC (IAW) is as follows:

| Sl. No. | Contractor Name | Work | Tendered Cost | Final Payable Amount (Audited) |
|---------|----------------------------------|---|------------------|--------------------------------|
| | | | Rupees in Crores | |
| 1. | M/s. Katira Construction Ltd. | Construction of Institutional Building | 18.47 | 18.79 |
| 2. | M/s. Voltas Ltd. | Installation of Air condition and HVAC System | 3.19 | 3.45 |
| 3. | M/s. Godrej & Boyce Mfg Co. Ltd. | Supply of readymade furniture and custom made furniture | 3.99 | 3.71 |

Members after brief discussions and deliberations, recommended release of final payments to the respective contractors. The copy of the audit report of the bills is annexed as Annexure -I.

6.3. Post-facto Approval for the Extra Items Used in Construction of the Institutional Building by Various Contractors:

Members noted that during the construction of the building, contractors have used extra items that were not listed in the tender document. The expenditure on extra items by various contractors have also been audited with the final bills of the contractors. Cost of extra items which has also been audited by the Internal Wing of the UGC are as follows:

| Sl. No. | Contractor | Work | Expenditure on Extra Items (Rs. In lakhs) |
|---------|-------------------------------------|---|---|
| 1. | M/s. Katira Construction Ltd. | Construction of Academic and Administrative Institutional Building | 55.29 |
| 2. | M/s. Malani Construction Co. | Construction of Residential, Guest Rooms and Other allied works | 6.53 |
| 3. | M/s. Voltas Ltd. | Installation of Air conditioning and HVAC System | 24.51 |
| 4. | M/s. Godrej & Boyce Mfg. Co. Ltd | Supply of readymade furniture and custom made furniture | 25.71 |
| 5. | M/s. Siemens Ltd. (Unify/Progility) | Deployment of Passive and Active IT and Low Voltage Infrastructure work | 9.26 |

Members, after detailed discussions and deliberations, recommended release of payment to the respective vendors for extra items.

7. Writing-off of Obsolete / Unserviceable Store Items (Residual value of Rs. 1,43,455.00)

After brief discussions and deliberations, the Finance Committee approved writing-off of 50 items having residual value of Rs. 1,43,455.00 as against the purchase cost of Rs. 60,00,896.16. The members were assured that due procedure for writing-off of obsolete and unserviceable store items was followed as per General Financial Rules and the items approved for writing-off would be disposed-off as per the procedures given in General Financial Rules of Government of India.

8. Ratification of the Items by the Finance Committee

8.1. Payment of Gratuity to Shri D P Negi, Former Administrative Officer

Members were briefed about the disciplinary proceedings against the employees of the Centre including Shri D P Negi who retired from the services on 31st December 2010. The Vigilance Wing of the Ministry of HRD Govt. of India vide their letter No. C-13011/34/2004-Vig dated 16.06.2015 conveyed to the Centre that similar action be taken against Shri D.P. Negi as was taken against other employees of the Centre. As such, Director has conveyed his displeasure to Shri Negi for his involvement in purchase of computers and servers from HP on proprietary basis. Members noted that instead of censuring him (as was done in case of other employees), displeasure was expressed in his case as he has since retired. Since the proceedings have been concluded, members approved payment of gratuity of Rs. 2,93,034/- to Shri DP Negi.

8.2. Enhanced Rate of House Rent Allowance (HRA) and Transport Allowance (TA) to the Employees of the Centre: Members were briefed about recent notification conveying that Gandhinagar along with Ahmedabad (UA) was declared as class 'A' city as per the census of 2011. Accordingly the rates for HRA and TA to Central Govt. employees have been enhanced. Members, after brief discussions, approved the enhanced rates of HRA @ 30% and double of existing rate of TA to the employees of the Centre w.e.f. 1st April 2015.

8.3. Payment of Dearness Allowance / Dearness Relief on Pension: Members noted that employees and pensioners were paid payment of DA/DR as per the notifications of the GOI after the 21st Meeting of the Finance Committee.

8.4. Payment of Bonus for the F.Y. 2014-2015: Members noted that bonus was paid to the eligible employees for the F.Y. 2014-2015 as per the notification of the GOI.

9. Furnishing of the Guest Houses and Provisioning of Almirahs and Showcases in the Residences and Construction of Badminton Court near the Residential Block of the Building

Members of the Finance Committee approved furnishing of the guest houses and provisioning of Almirahs and showcases in the residences and construction of badminton court by CPWD on total expenditure of Rs. 56,43,726/- and Rs. 4,54,425/- respectively.

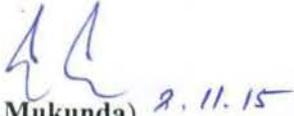
10. Appointment of the Statutory Auditors

Members were informed that as per the Bye Laws of the Centre, after following due procedures, Centre has appointed M/s. T. N. Shah & Co. as statutory auditors of the Centre w.e.f. current financial year 2015 – 2016 on payment of annual fee of Rs. 50,000/- and other incidental charges. Appointment of M/s. T. N. Shah & Co. as statutory auditors of the Centre for the financial year 2015 – 2016 was approved by the Centre.

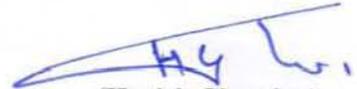
Meeting ended with the vote of thanks to the chair.



(Dr. Jagdish Arora)
Director, INFLIBNET Centre



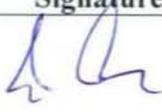
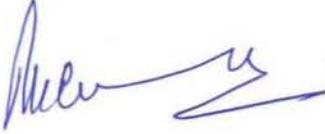
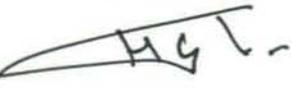
(Prof. N. Mukunda) 2.11.15
Chairman, FC & GB, INFLIBNET Centre.



(Harish Chandra)
Administrative Officer (PA&F)
Non-Member, Secretary, FC

Information and Library Network Centre

An IUC of University Grants Commission
GANDHINAGAR – 382 007

| ATTENDANCE SHEET | | |
|--|---|---|
| 22 nd Meeting of the Finance Committee of INFLIBNET Centre held on 23 rd October, 2014 at INFLIBNET Centre, Infocity, Gandhinagar | | |
| Sr. No. | Name of the Finance Committee Member | Signature |
| 01. | Prof. N. Mukunda Chairman, FC & GB of INFLIBNET Centre Chairman, FC |  |
| 02. | Dr. Jitendra Kumar Tripathi Financial Advisor University Grants Commission Bahadur Shah Zafar Marg, New Delhi | |
| 03. | Dr. (Mrs.) Manju Singh Joint Secretary University Grants Commission Bahadur Shah Zafar Marg, New Delhi |  |
| 04. | Dr. R. K. Chadha Addl. Secretary (Lok Sabha) G136, Parliament Library Building, Lok Sabha Secretariat, Parliament House Complex, New Delhi |  |
| 05. | Prof. (Dr.) Jaspal Singh Sandhu Secretary University Grants Commission Bahadur Shah Zafar Marg, New Delhi | |
| 06. | Dr. Jagdish Arora Director INFLIBNET Centre Gandhinagar |  |
| 07. | Shri Yatrik R. Patel Scientist – D (CS) INFLIBNET Centre Gandhinagar |  |
| 08. | Shri Harish Chandra Admn. Officer – (PA&F) & Non-Member Secretary FC INFLIBNET Centre Gandhinagar |  |